

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice TB-938

For: Burley Tobacco State and County Offices and KCMO

1999 Burley Tobacco Quotas

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

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Background

The Secretary has determined and announced the national marketing quota and national reserve for the 1999 crop of burley tobacco as follows:

- marketing quota is 452.9 million pounds
- reserve for:
 - new farms is 111,000 pounds
 - correcting and adjusting inequities is 400,000 pounds.

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Purpose

This notice:

- provides:
 - 1999 national factors and reserve quota for burley tobacco
 - instructions for completing annual calculations
- makes the following changes in Notice TB-937:
 - changes the marketing quota in subparagraph A
 - changes the 1999 national factors in paragraph 3
- obsoletes Notice TB-937.

Disposal Date

July 1, 1999

Distribution

Burley Tobacco State Offices; State Offices relay to applicable County Offices

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2 Reserve Quota

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Quota Prorated to States

Reserve quota for adjusting inequities in old farms is prorated to States in pounds as follows.

State	Pounds
Georgia	40
Indiana	10,680
Kansas	40
Kentucky	273,440
Missouri	3,880
North Carolina	12,080
Ohio	12,520
Tennessee	69,760
Virginia	15,000
West Virginia	2,560

3 National Factors

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1999 National Factors

Following are the 1999 national factors:

- quota is 0.7120
- current year equivalent is 0.7120.

4 KCMO Action

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Transmitting National Factors

KCMO shall transmit the 1999 national factors to burley tobacco County Offices on March 8, 1999.

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5 County Office Action

A

Action Before Establishing 1999 Quotas

Before establishing 1999 quotas, County Offices shall take the following action.

Step	Action
1	Complete reconciliation of producer marketings according to 10-TB SCOAP, Parts 9 and 23. Producer marketings will be downloaded, electronically.
2	Complete the 1998 crop year FSA-578 summarization for burley tobacco.
3	Review farms with CRP reductions for burley tobacco. See 10-TB SCOAP, Part 11, Section 5 for instructions on CRP reductions. Review acres previously enrolled in CRP for "tillable cropland" status. Adjust tillable cropland acres in the tract crop record for acres not meeting the "tillable cropland" definition.
4	To generate Size Groups of Tobacco Farms Report (PSL-23R), ENTER "3" on Statistical Reports Menu MMAJ00 and PRESS "Enter". Transmit PSL-23R by March 19, 1999.
5	To generate the semiannual Lease and Transfer of Quotas Report (PSL-31R), ENTER "4" on Statistical Reports Menu MMAJ00 and PRESS "ENTER". Transmit PSL-31R by March 19, 1999.
6	Run farm and tract crop file verification from the Maintenance of Quotas Menu, according to 10-TB SCOAP, paragraph 356.

B

File Backup

Immediately before establishing 1999 quotas, County Offices shall back up all files with normal weekly backup procedure before performing annual calculations. Retain backup offsite for 180 calendar days.

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5 County Office Action (Continued)

C

Performing Annual Calculations

Establish 1999 crop year burley tobacco quotas according to 10-TB SCOAP, Part 5.

Note: Accessing a farm through option 11, "PFC/Compliance", while establishing new crop year quota, will interrupt the annual calculations process. Farms may be accessed after option 1 of the Annual Quota Calculations Menu has been completed.

- After completing the annual calculations process, release the system for normal processing and update multiple-year leases and transfers according to 10-TB SCOAP, paragraph 611.
 - Reinstate quota for CRP-1's that expired or were terminated in 1998.
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Generating and Mailing MQ-24's

County Offices shall take the following action to generate and mail MQ-24's.

Step	Action
1	Generate MQ-24's as follows: <ul style="list-style-type: none">• indicate that 1999 is not a referendum year when generating MQ-24's• date MQ-24's (FSA-708's) March 19, 1999.
2	Mail MQ-24's by March 19, 1999.

E

Special Tobacco Combinations

The software in County Release No. 396, disabled option 3, "Update Farm Crop File for Special Farm Combinations," on Menu MMAP00. Option 3 will be made available in a future release.

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6 State Office Action

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Allocating Reserves

State Offices shall take the following action.

Step	Action
1	Allocate all reserve pounds to County Offices by March 19, 1999.
2	Prorate the reserve quota based on basic quota established for each individual county. Note: No reserve pounds shall be maintained in the State Office.
3	Instruct County Offices to enter reserve pounds in the 1999 burley crop table record.
4	Require County Offices to adjust inequities within 30 calendar days after reserve pounds are allocated.

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Transmitting Files

State Offices shall transmit reports received from County Offices to KCMO by March 29, 1999.

7 Obsolete Material

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Obsolete Notice

Notice TB-937 is obsolete.
